

Medical Examiner Department

Business Plan Report

Customer

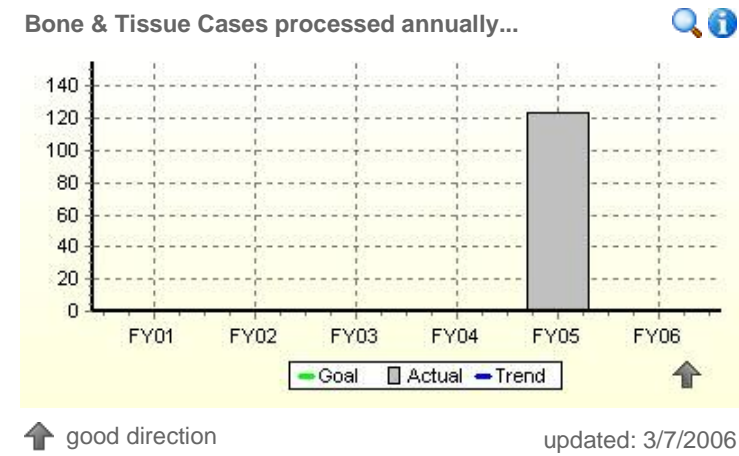
Objective Name	Owner(s)
Comply with Florida Administrative Code - Bone & Tissue Procurement (ES1-1)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
Bone & Tissue Cases processed annually (Fiscal Year)	George Hime Bruce Hyma Jorge Rivera-Morales Marie Alexander Xavier Valdes-Pages

Performance Graph



Initiatives Linked To Measure	Owner(s)
-------------------------------	----------

Child Measures Linked To Measure	ACTUAL	GOAL	DATE
----------------------------------	--------	------	------

Objective Name	Owner(s)			
Public Interment Program (ES1-1)	Marie Alexander	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

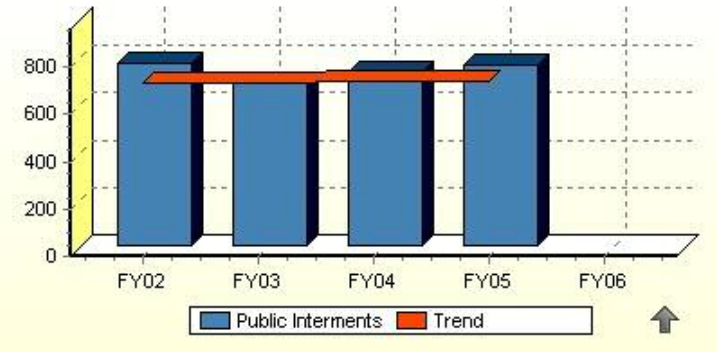
Measures	Owner(s)			
Public Interment Cases Annually (Fiscal Year)	Marie Alexander	George Hime	Bruce Hyma	Jorge Rivera-Morales
				Xavier Valdes-Pages

Number of cases interred annually.

Performance Graph

Initiatives Linked To Measure	Owner(s)
-------------------------------	----------

Public Interment Cases Annually (Fisca...



↑ good direction

updated: 3/7/2006

Child Measures Linked To Measure

ACTUAL	GOAL	DATE
--------	------	------

Objective Name	Owner(s)
Fulfill Statutory Mandate (FS Chapter 406) (ES1-1)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
----------------------------------------	-----------------	-------------------------------

Parent Objectives

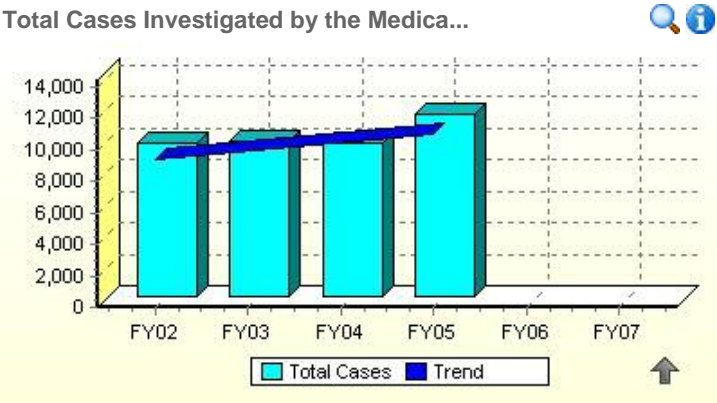
Measures	Owner(s)
-----------------	-----------------

Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year

Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

This measure includes the following: Telephone Cases, Skeleton Examinations, External Examinations, Non-ME Cases, Non-Human Remains, Cremations Approvals, Autopsies as well as Pathology and Toxicology Consult Cases and Bone & Tissue Cases.

Performance Graph	Initiatives Linked To Measure	Owner(s)
--------------------------	--------------------------------------	-----------------



↑ good direction

updated: 3/7/2006

Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages
---------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------

The deaths certified annually are those deaths the medical examiner investigated and certified, that is, provided the cause and manner of death. This number also includes deaths tracked by telephone (T-cases) which have been certified by private physicians but which fall under the medical examiner's jurisdiction.

Performance Graph	Initiatives Linked To Measure	Owner(s)
--------------------------	--------------------------------------	-----------------



↑ good direction

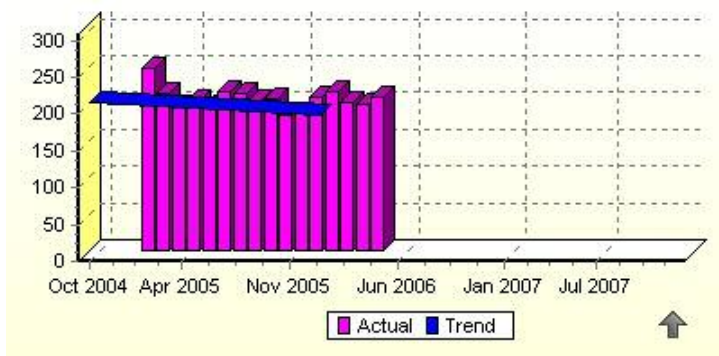
updated: 4/24/2006

Deaths Certified Monthly	Bruce Hyma Veronica Melton-Lamar Jorge Rivera-Morales Xavier Valdes-Pages Marie Alexander
--------------------------	-------------------------------------------------------------------------------------------

This data represents deaths certified by the Medical Examiner monthly (excluding Bone & Tissue Bank, Non ME cases, Cremation Approvals, etc). Counts include total number of Homicides, Suicides, Accidents, and Natural deaths.

Performance Graph

Deaths Certified Monthly



↑ good direction

updated: 5/3/2006

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

	ACTUAL	GOAL	DATE
Accidents	68	n/a	Apr 2006
Homicides	21	n/a	Apr 2006
Naturals	62	n/a	Apr 2006
Suicides	20	n/a	Apr 2006
Pending	37	n/a	Apr 2006
All Others	0	n/a	Apr 2006

Autopsies performed annually

Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

An autopsy is the external and internal examination of human remains for purposes of documenting disease, injury or indicators of chemical intoxication. The process can also aid in the determination of age, identification, gender, ethnicity and time since death. This procedure is used in the death investigation process at the discretion of the Medical Examiner per Florida Statute, Chapter 406.

Performance Graph

Autopsies performed annually



↑ good direction

updated: 4/26/2006

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

ACTUAL GOAL DATE

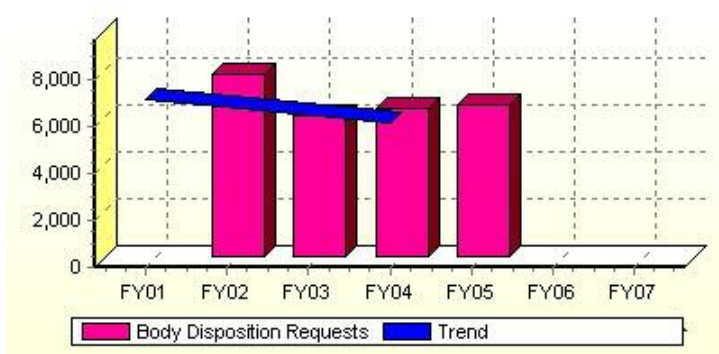
Body Disposition Requests Processed /Approved per Florida Statute (ES1-1)

Bruce Hyma Jorge Rivera-Morales Marie Alexander Xavier Valdes-Pages

This public service measure represents the number of body disposition requests which are processed and approved by the Medical Examiner Department per Florida Statute. Each request must be processed for validity and certification (cause and manner of death) accuracy. The most requested disposition is cremation, but anatomical dissections and sea burials are also included.

Performance Graph

Body Disposition Requests, Cremation, ...



Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

ACTUAL GOAL DATE

Objective Name	Owner(s)					
Forensic Toxicology Laboratory Activity (ES 1-1)	Marie Alexander	George Hime	Elinor Lieberman	Jorge Rivera-Morales	Xavier Valdes-Pages	Medical Examiner

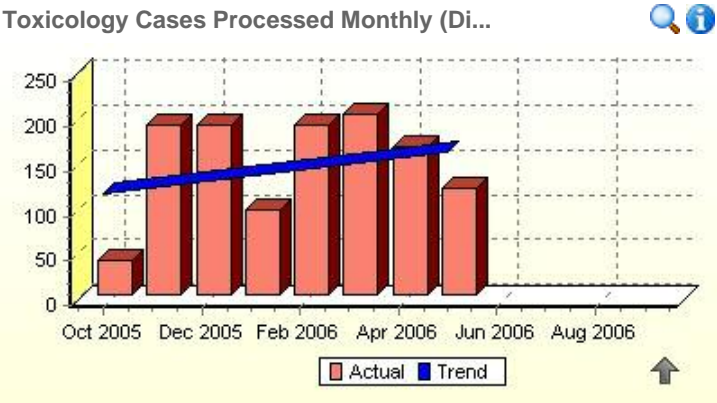
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)					
Toxicology Cases Processed (ME District 11, Miami-Dade)	Marie Alexander	George Hime	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages	

Toxicology cases processed for deaths investigated by Miami-Dade Medical Examiners per State Statute.

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------

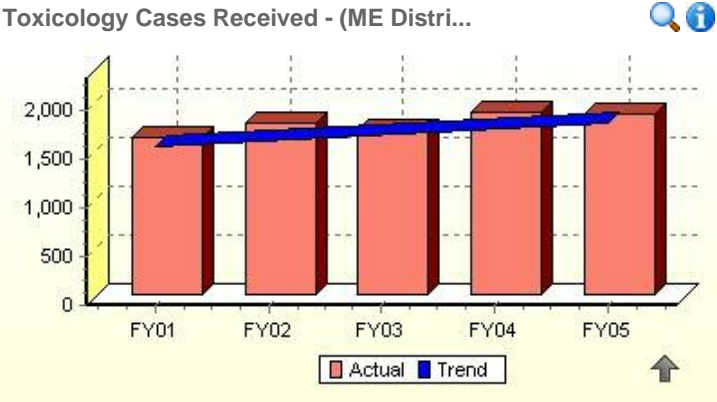


↑ good direction
 updated: 5/30/2006

Toxicology Cases Received - (ME District 11, Miami-Dade)	Marie Alexander	George Hime	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages
----------------------------------------------------------	-----------------	-------------	------------	----------------------	---------------------

Yearly count of all cases recieved by the laboratory from Miami Dade Medical Examiners

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



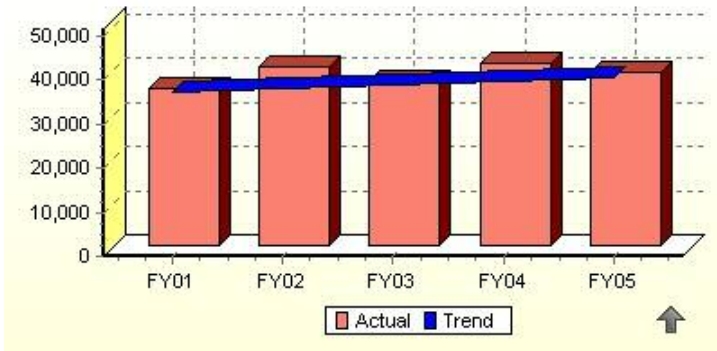
↑ good direction
 updated: 4/26/2006

Toxicology Tests Performed - (ME District 11, Miami-Dade)	Marie Alexander	George Hime	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages
-----------------------------------------------------------	-----------------	-------------	------------	----------------------	---------------------

Yearly count of all tests performed on Miami Dade ME cases

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------

Toxicology Tests Performed - (ME Distr...



↑ good direction

updated: 4/26/2006

Toxicology Cases Processed (Outside Districts)

Child Measures Linked To Measure

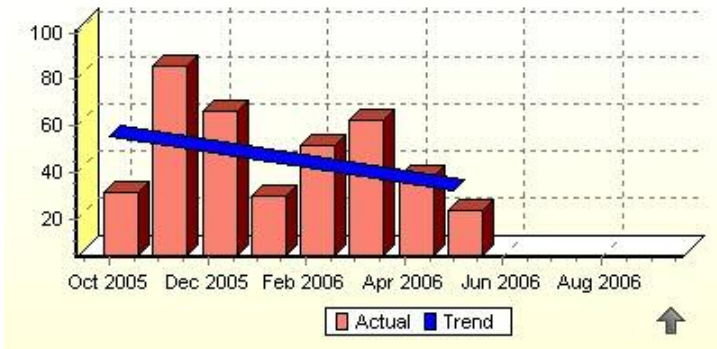
ACTUAL GOAL DATE

Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales
Xavier Valdes-Pages

Toxicology cases processed for other Florida Medical Examiner Districts and Law Enforcement Agencies (State, Federal and International)

Performance Graph

Toxicology Cases Processed (Outside Di...



↑ good direction

updated: 5/30/2006

Toxicology Cases Received - (Outside Districts)

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

ACTUAL GOAL DATE

Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales
Xavier Valdes-Pages

Yearly count of all cases recieved from outside agencies

Performance Graph

Toxicology Cases Recieved - (Outside D...



↑ good direction

updated: 4/26/2006

Toxicology Tests Performed - Outside Clients

Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales
Xavier Valdes-Pages

Yearly count of all tests performed on cases received from outside agencies

Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

ACTUAL GOAL DATE

Performance Graph

Initiatives Linked To Measure

Owner(s)

Toxicology Tests Performed - Outside C...



↑ good direction

updated: 4/26/2006

Child Measures Linked To Measure

ACTUAL GOAL DATE

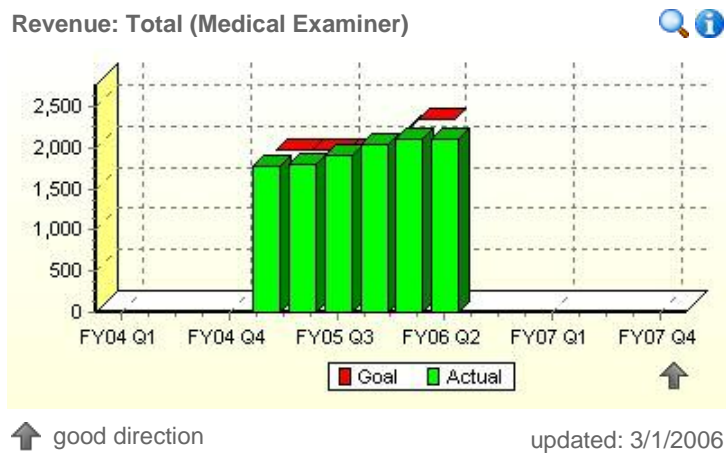
Financial

Objective Name	Owner(s)
Meet Budget Targets (ME)	Bruce Hyma

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
		(ES8.2) Planned necessary resources to meet current and future operating and capital needs (priority outcome)
		Parent Objectives
		(ES8.2.1) Meet Budget Targets

Measures	Owner(s)
Revenue: Total (Medical Examiner)	Bruce Hyma Marie Alexander Elinor Lieberman Jorge Rivera-Morales Yeseny Serra Xavier Valdes-Pages
Total revenue in \$1,000s (from FAMIS)	

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------

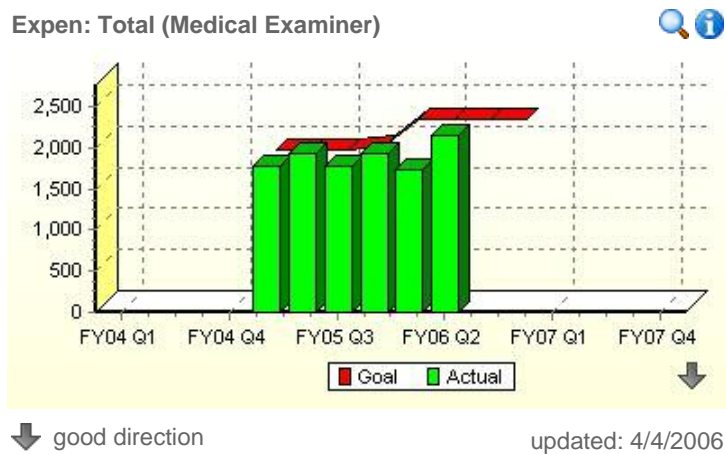


Child Measures Linked To Measure

ACTUAL	GOAL	DATE
--------	------	------

Expenses: Total (Medical Examiner)	Bruce Hyma Jorge Rivera-Morales Yeseny Serra Marie Alexander Xavier Valdes-Pages
Total expenditures in \$1,000s (from roll-up of Personnel, Other Operating, and Capital)	

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



Child Measures Linked To Measure

ACTUAL	GOAL	DATE
--------	------	------

Internal

Objective Name	Owner(s)			
Autopsy Reports Preparation Time (PS 1-2)	Marie Alexander	George Hime	Jorge Rivera-Morales	Xavier Valdes-Pages
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives		
		Parent Objectives		
Measures	Owner(s)			

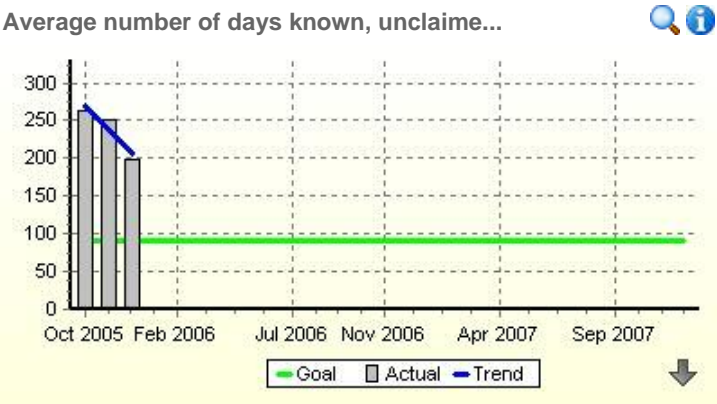
Objective Name	Owner(s)
Reduce the average number of days unclaimed remains are housed in the morgue.(PS 1-2)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Sharmaine Tyler-Luke Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
Average number of days known, unclaimed remains are housed in the morgue.	Marie Alexander Sharmaine Tyler-Luke Jorge Rivera-Morales Xavier Valdes-Pages

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



good direction
 updated: 2/22/2006

Child Measures Linked To Measure	ACTUAL	GOAL	DATE
----------------------------------	--------	------	------

Objective Name	Owner(s)			
Forensic Imaging Unit Activity (ES 1-1)	Marie Alexander	Bruce Hyma	Jorge Rivera-Morales	Xavier Valdes-Pages

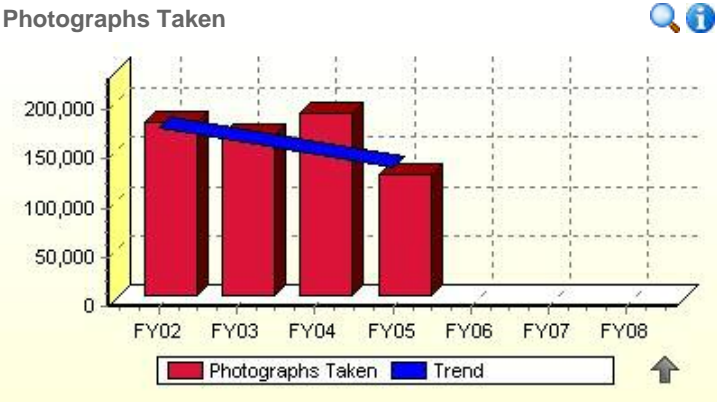
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)			
Photographs Taken	Marie Alexander	Bruce Hyma	Elinor Lieberman	Jorge Rivera-Morales
				Xavier Valdes-Pages

Photographs of autopsies, examinations, skeletal remains, non-ME cases and scenes.

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



↑

good direction

updated: 3/8/2006

Objective Name	Owner(s)
Scene Investigatons by Medical Examiners (ES1-1)	Marie Alexander Bruce Hyma Elinor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages Medical Examiner

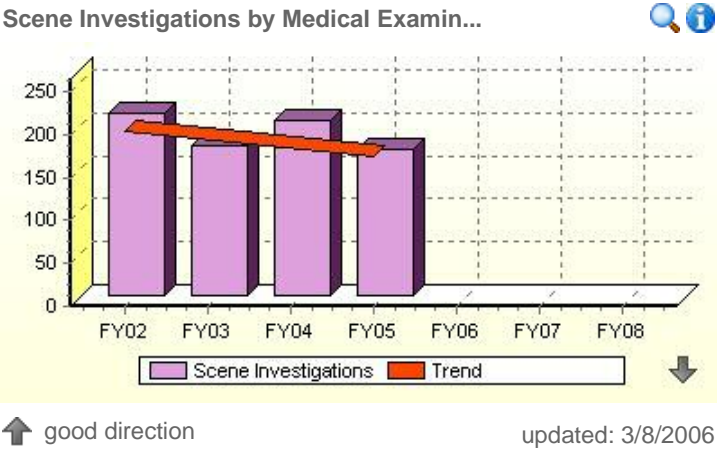
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
Scene Investigations by Medical Examiners	Marie Alexander Bruce Hyma Elinor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages

Medical Examiners will conduct an investigation at a scene of death when the body is still at the scene. These death scenes consist primarily of violent deaths including homicides, industrial and traffic accidents, some suicides and any death scene where law enforcement requests the Medical Examiner's presence. A Medical Examiner is available to respond 24 hours/day, 7 days/week and 365 days/year.

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



Child Measures Linked To Measure	ACTUAL	GOAL	DATE
----------------------------------	--------	------	------

Objective Name	Owner(s)
Evaluate Laboratory Case Input and Output	George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

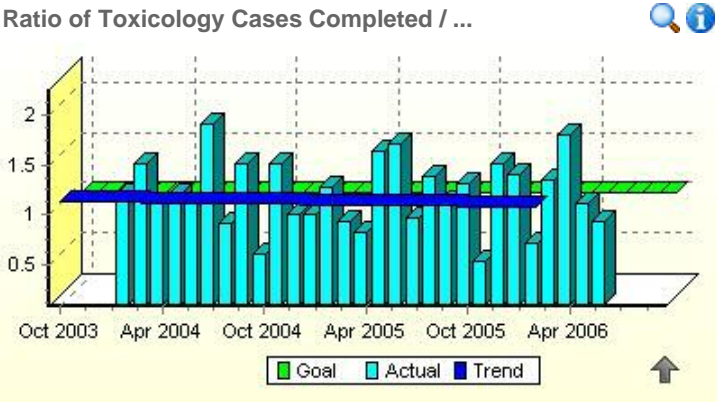
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
Ratio of Toxicology cases completed to cases received.	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Arithmetic ratio of the number of total cases completed versus the number of cases received

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



Child Measures Linked To Measure

ACTUAL GOAL DATE

↑ good direction
 updated: 5/30/2006

Objective Name	Owner(s)
Medical Examiner Release Time (hours) (PS 1-2)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

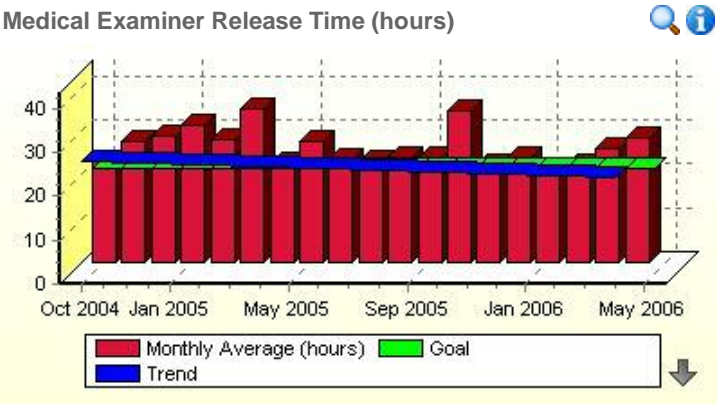
Measures	Owner(s)
Medical Examiner Release Time	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages
Monthly average time (hours) for body processing	

Performance Graph

Initiatives Linked To Measure	Owner(s)
-------------------------------	----------

Child Measures Linked To Measure

ACTUAL	GOAL	DATE
--------	------	------



good direction
 updated: 5/17/2006

Learning and Growth

Objective Name	Owner(s)
Web enabled 24 Hr Medical Examiner information (PS1 - 7)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

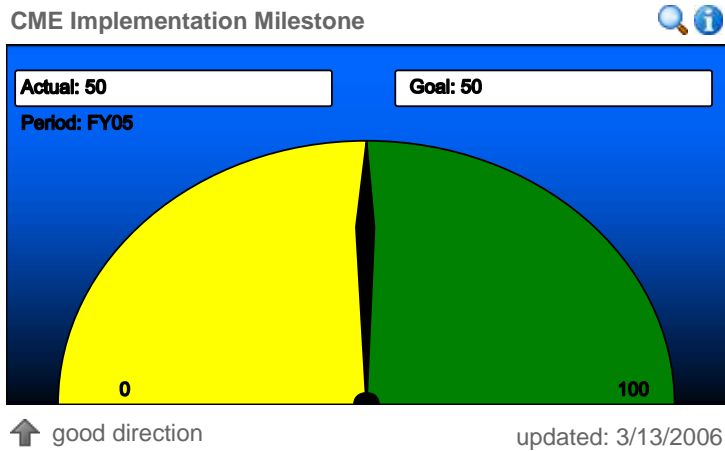
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
CME Implementation (Percent Complete)	Jorge Rivera-Morales Marie Alexander Bruce Hyma Xavier Valdes-Pages

Acquisition, Implementation, Staff Training and Data conversion from previous system. The web-enabled case management system (CME) currently integrates ME functions across administration, investigations, medical staff, records, forensic imaging, toxicology, and the morgue. The current goal is to provide access to law enforcement agencies, criminal justice and legal communities. Acquisition and implementation of the LIMS system will complete technological integration bringing laboratory information online.

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



Child Measures Linked To Measure	ACTUAL	GOAL	DATE
----------------------------------	--------	------	------

Objective Name	Owner(s)
Provide medicolegal death investigation and forensic photography seminars (PS1-7)	Marie Alexander George Hime Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages Medical Examiner

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
Number of professionals attending medical examiner seminars.	Marie Alexander Bruce Hyma Elinor Lieberman Jorge Rivera-Morales Xavier Valdes-Pages

The Medical Examiner department offers intensive, 40-hour seminars in death investigation and forensic photography for law enforcement, medical, and legal professionals from Miami-Dade County and outside agencies.

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



Child Measures Linked To Measure

ACTUAL	GOAL	DATE
--------	------	------

good direction

updated: 3/9/2006

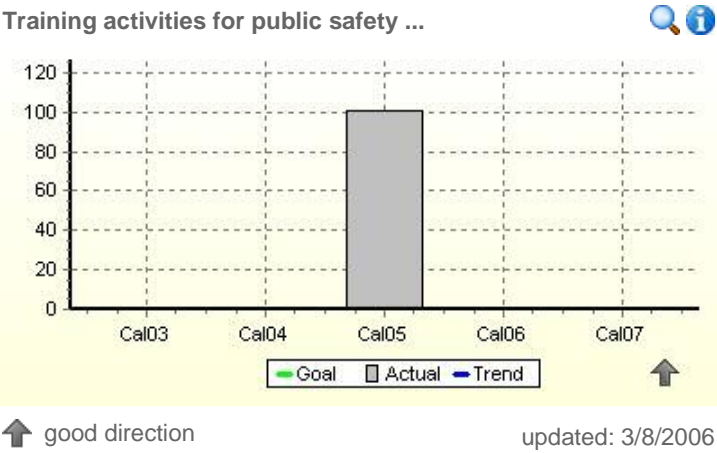
Objective Name	Owner(s)
Expand awareness of death investigation processes (PS1-7)	Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
---------------------------------	----------	------------------------

Parent Objectives

Measures	Owner(s)
Training activities for public safety agencies and the community	Marie Alexander Xavier Valdes-Pages Bruce Hyma Jorge Rivera-Morales
Medical Examiner staff provide training activities for public safety agencies, educational and community institutions.	

Performance Graph	Initiatives Linked To Measure	Owner(s)
-------------------	-------------------------------	----------



Child Measures Linked To Measure	ACTUAL	GOAL	DATE
----------------------------------	--------	------	------

Objective Name

Medical Examiners contribute to law enforcement and support the judicial process (PS5-1).

Owner(s)

Marie Alexander Bruce Hyma Jorge Rivera-Morales
Xavier Valdes-Pages

Initiatives Linked To Objective

Owner(s)

GrandParent Objectives

Parent Objectives

Measures

Medical Examiner's contribution to depositions, pre-trial meetings/conferences and trials.

Owner(s)

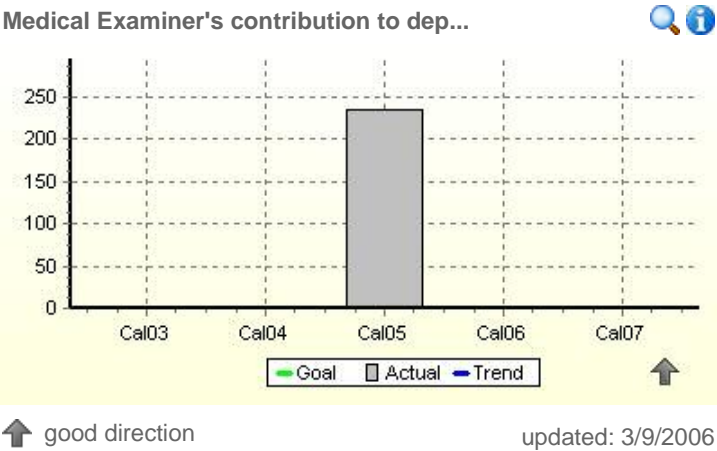
Marie Alexander Bruce Hyma Jorge Rivera-Morales Xavier Valdes-Pages

Medical Examiners are subpoenaed as expert witnesses in criminal and civil litigation. They must be prepared to give testimony in depositions and at trial in state and federal court. The preparation process involves pre-trial meetings/conferences with plaintiff and defense council.

Performance Graph

Initiatives Linked To Measure

Owner(s)



Child Measures Linked To Measure

ACTUAL **GOAL** **DATE**

